

**MPCG School Board**  
**September 8, 2008**

The May-Port CG Board of Education met in regular session at 8:00 PM on Monday, September 8, 2008 with all board members present. Also present, Supt. Bradner, Principal Houdek, Principal Ulland, and Business Manager Kville.

President Reynolds called the meeting to order.

Torgeson/Capouch moved to approve the updated minutes as read. On a roll call vote, all members voted yes, motion carried.

Ellingson/Lorenz moved to approve the special meeting minutes from August 20. On a roll call vote, all members voted yes, motion carried.

Rekken/Elliott moved to approve payment of the general fund bills. On a roll call vote, all members voted yes, motion carried.

Ellingson/Torgeson moved to approve payment of the pre-paid bills and the building fund bills. On a roll call vote, all members voted yes, motion carried.

Correspondence Thank you(s) from: Sindy Riedman on behalf of the Portland Lutheran Parish, family of Marlowe Berg, and Doug Melby.

The September agenda was prioritized. The public in attendance was recognized: Tribune representative Shelia Anderson, Attorney Brett Brudvik, and Jan Thompson.

Principal Report The MS/HS enrollment numbers are up at 323 (MS=133, HS=190); the elementary enrollment numbers are down at 228; total District enrollment (551) is consistent to 2007-2008 numbers.

The middle school held it's first assessment meeting; this meeting will be held once a week on Wednesdays after school for the teachers. The group will focus on student issues in Grades 6 and 7.

Attorney Report The MSU field usage contract was reviewed and looks fine. Updates were given on the Riverwood addition and the Renaissance Zone.

Committee Meetings *Building & Transportation* An estimate for a 10'x15' stamped and colored concrete slab was estimated at \$2,855 by The Concrete Man; Hatton Granite will provide a bid for a granite marker. The committee would like to continue with the project while weather permitting. Ellingson/Torgeson made a motion to allow Mr. Bradner to approve the concrete for up to \$3,000 from the Concrete Man (includes installation of the flagpoles). On a roll call vote, all members voted yes, motion carried.

The rooftop units are installed and functional. The return ducts need to be cleaned and possibly some replacement parts needed. The gym-cooling unit still needs to be completed.

Budget & Finance Contracts were reviewed for Mr. Connick and Mrs. Race and the extended contract for Mrs. Strand's extra period for the first semester. The committee will start reviewing the current master contract in preparation for teacher negotiations this year.

The MSU Field Rental for the 2007-2008 school year totaled \$2,725.

Kville updated the board on COBRA requirements. The ND Educators Service Coop has a partnership with TASC to provide COBRA administration (TASC is also the current flex provider for the District). The cost to the District to outsource COBRA in 08-09 is estimated at \$521 plus \$200 in initial start-up fees. Eide/Klath made a motion to outsource the District's COBRA administration with Total Administration Services Corp (TASC). On a roll call vote, all members voted yes, motion carried.

*Budget & Finance* A pamphlet of the extra-curricular offerings was created. The Coke contract was up and both Coke and Pepsi were brought in to review pricing and incentives; based off the pricing, Coca-Cola's contract was renewed as a 5-year agreement.

School clubs/organizations have signed up to run the concession stand during home games, the club/organization will receive a flat rate per event when working the concessions. Each group must have the advisor and/or adult present; each group is also responsible to line up their own workers.

The extra-curricular activity contracts for 08-09 were presented. Ellingson/Capouch made a motion to approve the coaches/advisors as presented. On a roll call vote, all members voted yes, motion carried. Other on-going topics for Athletics: finalize the job description, baseball field, basketball uniforms out of compliance, and format for the Jr. Hi FB jamboree.

Old Business "Board roles and responsibilities" were handed out last month, this month the board will review "Functions that school boards serve".

Athletic Trainer: Meritcare is no longer providing an athletic trainer; Omdalen Chiropractic is sending out an intern through November to the games at no charge. Hatton, Northwood, and Larimore have contracted with Altru for their trainer; it is undecided what our District will do for a long-term athletic trainer.

New Business The middle school's air conditioning units are obsolete with the new system at WW; will check if the existing units can hook into the current system. At PBJ, a majority of the rooms have window air conditioning units.

Being no further business, the meeting adjourned at 9:25 pm.

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Deanna Kville, Business Manager

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Shannon Reynolds, Board President